

## *Beach Vendor Permits*

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### **Jet Ski and Watercraft Devices**

Please print the application for Jet Ski and Watercraft. This packet will include the following: (Pages 1-10)

#### ***Application Information & Requirements***

#### ***Application form***

#### ***Ordinance Acknowledgement form***

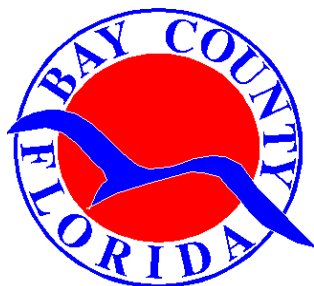
#### ***Beach Vendor Permit Procedures***

**You will also be required to apply for a Motor Driven Work Vehicle permit. Please print pages 11 for the Application Information & Requirements, Application form and the Ordinance Acknowledgment form for this permit also.**

**Please complete separate applications for each business location. You will need a permit decal for each vehicle being used at one location.**

You can review the County Code associated with the permit you are applying for by accessing [www.municode.com](http://www.municode.com) Bay County-Code of Ordinances, Chapter 5- Boats, Beaches and Water Safety. You may print these ordinances for your records and reference. Be sure to read over the ordinances before signing the acknowledgement form.

Please mail or drop off the completed application packet to our office at **M.B. Miller County Pier, 12213 Front Beach Road, Panama City Beach, FL 32413**



## **APPLICATION INFORMATION AND REQUIREMENTS MOTOR DRIVEN FLOATING DEVICE**

Each Motor Driven Floating Device (jet ski, wave runner, personal watercraft as defined in Florida Statutes 327.02 (33) (1991), or other vessel propelled or powered by machinery and capable of transporting one or more persons), shall be the subject of a single application and each application shall be accompanied by a registration fee in the amount of twenty dollars (\$20.00) and five dollars (\$5.00) for each decal. Each combination tow boat and parasail, kite, etc. shall be the subject of a single application and each application shall be accompanied by a registration fee in the amount of ninety dollars (\$90.00) and five dollars (\$5.00) for each decal.

The following documentation is required and must accompany the application:

1. A copy of Certificate of Title.
2. Evidence of Florida Registration.
3. Proof of Insurance as described in Bay County Code of Ordinances
4. State Sales Tax number.
5. Evidence of permission from the upland property owner for customers of the Beach Amusement to use their restroom facilities. Permission must be on the upland property owner's business letterhead and signed by the manager or business owner.
6. A signed form acknowledging that you have read and understand all ordinances and regulations regarding Motor Driven Floating Devices.

**PLEASE FILL IN ALL BLANK SPACES ON THE APPLICATION. ANY APPLICATION NOT COMPLETED IN ITS ENTIRETY WILL BE CONSIDERED INCOMPLETE.**

**Mail or Drop off application to:  
M.B. Miller County Pier  
12213 Front Beach Road  
Panama City Beach, Fl 32413**



**BAY COUNTY PARKS & RECREATION DIVISION**  
**REGISTRATION APPLICATION**  
**MOTOR DRIVEN FLOATING DEVICES**

OWNER INFORMATION

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

DOB: \_\_\_\_\_ Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ Driver's License State: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

BUSINESS INFORMATION

Business Name: \_\_\_\_\_

Street Address (Physical Location): \_\_\_\_\_

Business Phone: \_\_\_\_\_

State Sales Tax Number: \_\_\_\_\_

On Site Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**(If contact person changes, you must notify the Parks & Recreation Division-County Pier within 24 hours at 236-3035)**

I hereby swear and affirm that the information provided is true and correct.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Official Use Only**

Total Number of Decals Issued: \_\_\_\_\_ x \$5.00 = Decal(s) Fee: \$ \_\_\_\_\_

Motor Driven Floating Device Registration Fee: \$ 20.00 (Jet Ski, Wave runner, personal watercraft) **OR**

Tow Boat & Parasail Registration Fee: \$ 90.00

**Total Amount Paid: \$ \_\_\_\_\_ (Decal fee plus Registration Fee)**

Parks & Recreation Approval: \_\_\_\_\_  
Approved By \_\_\_\_\_ Date \_\_\_\_\_

Risk Management Approval: \_\_\_\_\_  
Approved By \_\_\_\_\_ Date \_\_\_\_\_

In-House Inspection Approval: \_\_\_\_\_  
Approved By \_\_\_\_\_ Date \_\_\_\_\_

Type of Vehicle: \_\_\_\_\_ (example: Jet Ski)

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_

Florida Registration Number: \_\_\_\_\_ Serial #: \_\_\_\_\_

Official Use Only

Decal Number Issued: \_\_\_\_\_ Employee's Name: \_\_\_\_\_

Type of Vehicle: \_\_\_\_\_ (example: Jet Ski)

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_

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**BOAT / JET SKI / WAVE RUNNER INFORMATION**

Type of Vehicle: \_\_\_\_\_ (example: Jet Ski)

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Florida Registration Number: \_\_\_\_\_ Serial #: \_\_\_\_\_

Official Use Only

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Type of Vehicle: \_\_\_\_\_ (example: Jet Ski)

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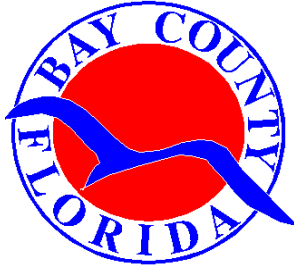
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Florida Registration Number: \_\_\_\_\_ Serial #: \_\_\_\_\_

Official Use Only

Decal Number Issued: \_\_\_\_\_ Employee's Name: \_\_\_\_\_



**Parks & Recreation Division  
8110 John Pitts Road  
Panama City, Florida 32401  
(850) 784-4065**

Dear Sir/Madam:

Attached are copies of the packets that include the instructions for registration and required permit applications. The County Code(s) for the related Beach Vendor permits can be viewed and printed by accessing [www.municode.com](http://www.municode.com).

**Each registration shall expire on December 31 of each year regardless of the date of issuance.**

**Any and all unregistered mopeds or motor driven floating devices within the unincorporated areas of Bay County will be cited for non-compliance.**

**No decals will be issued until a completed application with required information is received and a site visit to the beach service location is made by Bay County Code Enforcement.**

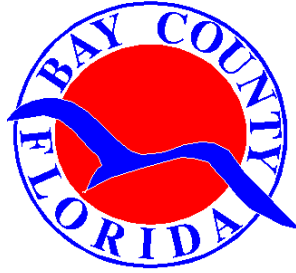
Applications will be accepted by mail or hand delivered to Bay County Parks & Recreation Division, **M.B. Miller County Pier** located at **12213 Front Beach Road, Panama City Beach , Florida 32413.**

For additional information or applications, please contact the M.B. Miller County Pier at (850) 236-3035.

I, \_\_\_\_\_, of \_\_\_\_\_,  
(Owners Name ) ( Business)

have read and understand all the ordinances and regulations to conduct my business on the public beaches of Bay County, Florida.

Dated this \_\_\_\_\_ of \_\_\_\_\_, 20\_\_.



## **MOTOR DRIVEN WORK VEHICLES**

Each Motor Driven Work Vehicle operating within the unincorporated areas of Bay County shall be the subject of a \$65.00 registration fee plus five dollars (\$5.00) for each decal furnished.

The following documentation is required and must accompany the application:

1. The name, residence and mailing address of the owner.
2. The name, location and mailing address of the business.
3. A description of business and location of beach access where vehicle operating.
4. Copy of Legal Authority to conduct business.
5. A description of the vehicle, copy of vehicle registration, photograph of vehicle and proof of insurance.
6. A signed form acknowledging that you have read and understand all ordinances and regulations regarding work vehicles operating on Bay County public beaches.

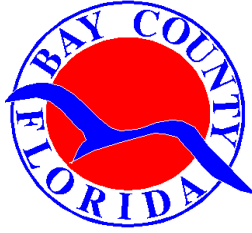
**PLEASE FILL IN ALL BLANK SPACES ON THE APPLICATION. ANY APPLICATION NOT COMPLETED IN ITS ENTIRETY WILL BE CONSIDERED INCOMPLETE.**

**Mail or Drop off application to:**

**M.B. Miller County Pier**

**12213 Front Beach Road**

**Panama City Beach, Florida 32413**



**BAY COUNTY PARKS & RECREATION DIVISION  
REGISTRATION APPLICATION  
MOTOR DRIVEN VEHICLES TO OPERATE  
ON BAY COUNTY PUBLIC BEACHES**

**APPLICANT INFORMATION**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Home Phone: (\_\_\_\_\_)\_\_\_\_\_-\_\_\_\_\_ Cell Phone: (\_\_\_\_\_)\_\_\_\_\_-\_\_\_\_\_

**NAME OF BUSINESS OWNER**

Company Name: \_\_\_\_\_

Owner Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Street Address (Physical Location): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Business Phone: (\_\_\_\_\_)\_\_\_\_\_-\_\_\_\_\_

**BRIEF DESCRIPTION OF BUSINESS TO BE CONDUCTED:**

\_\_\_\_\_

**LOCATION OF BEACH ACCESS WHERE VEHICLE WILL BE OPERATED:**

\_\_\_\_\_

**LEGAL AUTHORITY APPLICANT HAS TO CONDUCT BUSINESS ON THE DESCRIBED LOCATION**

(attach contract or letter): \_\_\_\_\_

**DESCRIPTION OF VEHICLE INCLUDING A COPY OF VEHICLE REGISTRATION (if any):**

**(photograph of vehicle and proof of insurance to be attached)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*I hereby swear and affirm that the information provided is true and correct.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Official Use Only**

Permit fee: \$65.00

Decal fee: \$ 5.00

Total Amount Paid: \_\_\_\_\_ (Decal fee plus Registration Fee)

Parks & Recreation Approval: \_\_\_\_\_  
Approved By \_\_\_\_\_ Date \_\_\_\_\_

Risk Management Approval: \_\_\_\_\_  
Approved By \_\_\_\_\_ Date \_\_\_\_\_

In-House Inspection Approval \_\_\_\_\_  
Approved By \_\_\_\_\_ Date \_\_\_\_\_

Decal Number: \_\_\_\_\_ Issued By: \_\_\_\_\_

**LEGAL AUTHORITY APPLICANT HAS TO CONDUCT BUSINESS ON THE DESCRIBED LOCATION**

(attach contract or letter): \_\_\_\_\_

**DESCRIPTION OF VEHICLE INCLUDING A COPY OF VEHICLE REGISTRATION** (if any): (photograph of vehicle and proof of insurance to be attached)

\_\_\_\_\_

*I hereby swear and affirm that the information provided is true and correct.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Official Use Only**

Permit fee: \$65.00

Decal fee: \$ 5.00

Total Amount Paid: \_\_\_\_\_ (Decal fee plus Registration Fee)

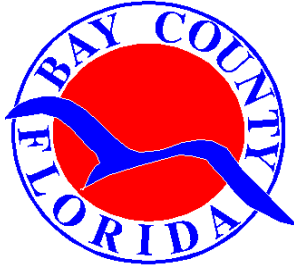
Parks & Recreation Approval: \_\_\_\_\_  
Approved By Date

Risk Management Approval: \_\_\_\_\_  
Approved By Date

Bay County Code Enforcement: \_\_\_\_\_  
Approved By Date

Decal Number: \_\_\_\_\_





**Parks & Recreation Division  
8110 John Pitts Road  
Panama City, Florida 32401  
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Dear Sir/Madam:

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For additional information or applications, please contact the M.B. Miller County Pier at (850) 236-3035.

I, \_\_\_\_\_, of \_\_\_\_\_,  
(Owners Name ) ( Business)

have read and understand all the ordinances and regulations to conduct my business on the public beaches of Bay County, Florida.

Dated this \_\_\_\_\_ of \_\_\_\_\_, 20\_\_.

## Beach Vendor Permit Procedures

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Beach Vendor Permits are available for download from the Bay County website. The Beach Vendor applicant will be instructed to print the application packets and access the County Code(s) relating to the Beach Vendor permits at [www.municode.com](http://www.municode.com). Upon completion of the application packets, the Beach Vendor will mail or deliver the packets to M.B. Miller County Pier.

Parks & Recreation Division will review the application packet. Park staff will verify Beach Vendor's business location to determine the business is within the unincorporated County and eligible for a Bay County Beach Vendor Permit. Park staff will verify application for **all** required documentation and completeness. If any missing/incomplete or inaccurate documentation is determined, Park staff will contact the Beach Vendor and the application process will stop until the Beach Vendor applicant supplies missing &/or accurate documents. After Parks & Recreation Division's approval, the application packet will be forwarded to Risk Management.

A review process by Risk Management will be completed. Verification of required insurance documents, vehicle registrations, titles, and equipment photos will be completed. If any missing/incomplete or inaccurate documentation is determined, Risk staff will contact the Beach Vendor and the application process will stop until the Beach Vendor applicant supplies corrected or required documents. After Risk Management's approval, Bay County Code Enforcement will be notified and the Beach Vendor application will be transmitted to Code Enforcement.

Parks & Recreation Division will contact the Beach Vendor applicant and arrange a date and time for a physical verification/inspection of the equipment listed on the application. The inspection will be performed at the M .B. Miller County Pier. If any missing/incomplete or inaccurate documentation or equipment is determined, Staff will advise the Beach Vendor applicant and the application process will stop until the Beach Vendor applicant supplies missing &/or accurate documents or equipment.

The Beach Vendor applicant will provide the approved application to the County Pier attendant. The County Pier attendant will collect the fees and issue the required permit and decals.